



Ref:

Enquiries:

Telephone Number:

Fax:

Date:

FORM FOR SUPPLIER TO REQUEST UMGENI WATER TO CHANGE DETAILS

Kindly change the following information on Umgeni Water database

Information to be changed	Tick the box	Documentation required
Banking details		An original letter from the bank / cancelled cheque
Company name		Certificate of name change (DTI) and existing company's SARS certificate proving that there are no outstanding tax issues.
Ownership details		Company registration document/share certificate
Contact details i.e. Address & telephone		Request to be on a company letterhead
BBBEE status		Valid certificate from an accredited rating

COMPANY NAME

SIGNED ON BEHALF OF COMPANY: (PRINT NAME OF AUTHORISED SIGNATORY)

IN HIS/HER CAPACITY AS **DATE:**

SIGNATURE OF AUTHORISED SIGNATORY:.....

WITNESSES:.....

The completed form together with pre-requisite documents must be submitted, marked "**Supplier Database**" to Umgeni Water, P.O. Box 9, Pietermaritzburg, or, 310 Burger Street, Pietermaritzburg, 3201, or faxed to **086 6444 202**.

For supplier database enquiries, please contact Ms Pearl Mbambo on **(033) 341 1008** or pearl.mbambo@umgeni.co.za or fax your query to **086 6444 202**.

UMGENI WATER

HEAD OFFICE • P.O.Box 9 • Pietermaritzburg 3200
310 Burger Street • Pietermaritzburg 3201 • Republic of South Africa
Telephone (033) 341-1111 • Fax (033) 342-8895
E-mail: Info@umgeni.co.za
Internet: <http://www.umgeni.co.za>

Chief Executive: M Msiwa

Non-Executive Directors: A Mahlalutye (Chairman) • M Lesoma (Deputy Chair) • V Gounden • N Afolayan • T Nkhahle •

T Shezi • N Chamane • G Atkinson • Z Mathenjwa • I Nxedlana • I Vally • V Reddy • T Dube • J John •